



RMCA

Riverina Marriage Celebrants Association.

Website: <http://www.RiverinaMarriageCelebrants.com.au>



Please drop into our website for a short visit!

Client / Customer Facilities available on the RMCA Website.

This document provides instruction to enable clients to utilise and benefit from customer facilities which are available to them on the Celebrant Directories section of the RMCA website.

Client / Customer Access to the RMCA Website:

Simply enter the website address listed above or scan the QR Code above right, with your iPhone, iPad or Android Device. User Names and Passwords are not required!

From the Home Page, Select the Directory Tab.

Find and Select your preferred Celebrant for the Directory Listings. *(By first letter of Celebrant's first name or by first letter of name of location where based.*

Search and Select a Celebrant Listing from those shown.

Scroll down the Celebrant's listing and select the desired function from the selection of 'Grey Tabs' shown immediately above the map.

1. 'Submit Review'.

- Please Note: Your Review, once submitted, will not appear for your chosen celebrant until approved by our website moderator!
- Enter your Name in the text box provided;
- Enter the ceremony type provided, eg Wedding, Name-Giving etc;
- Select the Rating you wish to convey for the Celebrant;
 - Choices: Excellent, Good, Average, Fair or Very Poor;
- Enter text in support of your rating given in the text box provided;
- Then click the 'Submit' button.

2. 'Recommend'. *(This Celebrant to a friend or another person.)*

- Enter your name in the text box provided;
- Enter your email address;
- Enter the person's name that your recommendation is being sent to;
- Enter the person's email address;
- Then click 'Send'.

(Cont'd over page- Page 1 of 2)

3. 'Print'. *(Details of this Celebrant.)*

- Select 'Print';
- A new window will open with the complete celebrant details;
- Select the 'Print' button, within the new window to print.

4. 'Contact Owner'. *(Usually the listed Celebrant)*

- Enter your Name;
- Enter your email address;
- Enter your Text Message;
- Select 'Send'.

5. 'Visit'. *(Selects Celebrant's Website)*

- If selected, will open Celebrant's website; only if a website is listed.

6. 'Map'. *(Need to locate this Celebrant?)*

- If selected, opens Google Maps in a new windows tab;
- Shows the physical location of this Celebrant, as listed on Google Maps;
- Directions for access to this Celebrant can be obtained from Google Maps.

